

Huddersfield Wind Band.

Code of conduct.

Huddersfield Wind Band aim that every member of our band to enjoy their time with us both at rehearsals, concerts and other events. We have just a few expectations to ensure this can happen making rehearsals productive so that the band can continue to improve and progress.

Rehearsals:

1. Prompt start at 7:30pm - set up and ready to play.
2. Mobile phones are put on silent - no use of mobiles during rehearsals except for emergencies.
3. Always respect the MD.
4. Respect each other's playing ability and opinions.
5. Refrain from talking or playing over the MD's directions.
6. Please help fellow players set up/pack away equipment if you are able.
7. Inform the MD or a committee member if you are unable to attend rehearsals.
8. Give plenty of notice if unable to attend concerts. Complete the tick list at your earliest convenience.
9. Music must be left at the rehearsal room if not attending a rehearsal or engagement.
10. Enjoy yourself!

Concerts:

1. Arrive prior to designated arrival time or at the latest 40 minutes before the start of concert to help set up performance area.
2. Please wear the correct uniform.
3. Members to always act professionally on and off stage.
4. Members to always observe discipline/deportment.
5. Players are responsible for putting away their own music as directed.

Subscription Policy:

£9 per month or £108 annually from Jan 2027

Uniform:

HWB uniform is as follows:

Black concert dress (Not Jeans/ leggings)

Gents: purple bow ties for indoor events and straight ties for outdoors with a collared black shirt

Ladies: Purple scarves with appropriate black concert dress

Black Socks

Black Shoes, appropriate to the concert.

1. Members Conduct

- All Band members have a duty of care and responsibility for the safeguarding and the health and wellbeing of all members at Huddersfield Wind Band.
- Members should conduct themselves in an acceptable manner and with consideration for other members and the public. Inappropriate behaviour/language will not be accepted. Discrimination or bullying of any member of HWB will not be condoned or tolerated. This includes at rehearsals, as well as engagements.
- Members will adhere to the band's policies including but not limited to Safeguarding and Health and Safety.
- If a player has cause for concern regarding the conduct or welfare of another member, this should be raised in a timely manner in writing to the committee. (concert.secretary@huddersfieldwindband.org.uk)
- The committee reserves the right to accept or reject the membership of anyone asking to be part of HWB. The committee will assess the risk and compatibility of individuals on a case-by-case basis. This relates not solely to safeguarding but also reputational damage.
- Members are expected to regularly attend band rehearsals and engagements as agreed. On the occasions where they are not available, members should give as much notice as possible through communication to the MD and emailed to the band email address. For engagements, please complete the player availability on the tick list in a timely manner.
- In the event of short notice, or last-minute unavailability, playing members must make every effort to inform the MD and the committee by the band email.
- Playing members are expected to always have their music parts available for rehearsals and engagements. If, for any reason, a player cannot attend a rehearsal or engagement, he/she must ensure that the music is left with the band in anticipation of their absence.
- Band members are expected to assist with the setting up and packing away of chairs, stands, music folders, percussion and other equipment at rehearsals and engagements if they are fit and able.
- Band members should arrive at engagement venues by the time stated and wear the full uniform specified.
- Band members are expected to dress smartly wearing the agreed band uniform for all engagements unless otherwise notified.

2. Property Care

- Members are expected to maintain in good working order and keep clean any property issued to them. This includes uniform. Any damage or concerns about instruments or other equipment should be reported to the treasurer as soon as possible. Equipment should also be stored securely when not in use.
- Members will return to the band any property issued to them, when requested by the Committee or when leaving the band.
- Folders of music are the players responsibility and must be returned to the appropriate place at the end of rehearsals and concerts.

1. Breaching the Code of Conduct

- In the event of a member of the band not adhering to this code of conduct or any other band policy, the committee have a right to investigate and take necessary action to protect the integrity and reputation of the band and its members.

The investigation will allow the band committee to gain the necessary information relating to the breach/breaches. A meeting will then take place between members of the committee and the member involved in the breach of practice. During this meeting the member will be given full opportunity to present their case. They will also be entitled to representation from either another member of the band or other suitable representative. Based on the information given to the committee they will then consider any sanctions that are required to further protect the integrity of the band and band members.

The member involved has the right to appeal a committee decision. This appeal should be made in writing to the committee within 14 working days of being informed of the outcome of the investigation.

Reviewed annually.

Confirmation signature required.